

REGISTRATION OF A NEW BIRTH

Please complete a Registration of a Birth (Buff Coloured Form) (GRO 4) which can be obtained at the hospital or at the Registration Office. Registration staff need this information to be accurate and you will be asked to carefully check the details printed, as no amendments can be made after the day of registration.

Once the registration is completed, the Registrar will issue the following forms:-

One free Short Birth Certificate

An Infant Registration Form (HS123) to register with the family doctor to obtain a Medical Card

Upon request the Registrar can issue a Full Certificate at the cost of £6.00 each. Full Certificates are required for a Passport. (Babies can not travel by plane without photographic identification and a passport will be the only document which will suffice.)

Married Parents:- It is only necessary for one parent to register.

Unmarried Parents:- Both parents must register together if the father's name is to appear on the birth certificate.